



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

25 Jun 2026

**DIVISION MEMORANDUM**

No. 312, s. 2026

**CONDUCT OF MEETING RELATIVE TO MENTAL HEALTH SERVICES IN  
SUPPORT OF RA 12080 AND THE SCHOOL-BASED MENTAL HEALTH  
PROGRAM**

To: Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private Secondary School Heads  
All Others Concerned

1. The Schools Division of Batangas through the School Governance and Operations Division will conduct a face-to-face meeting relative to Mental Health Services in support of RA 12080 and the School-based Mental Health Program with HealSpace Psychological Clinic on July 1, 2026, 9am onwards at SDO Conference Room.
2. HealSpace Psychological Clinic is a psychological service provider that offers professional mental health services such as psychological assessment, counseling, and interventions to support the emotional and psychological well-being of individuals. This also advocates for mental health awareness and provides assistance in fostering a supportive and healthy environment for learners personnel.
3. The participants in this activity are as follows:

No.	Name	Designation	Sub-office
1	Aida A. Bagon	Guidance Coordinator III	Lemery
2	Leonisa B. Mercado	Guidance Counselor II	Taysan
3	Jojo A. Amurao	Guidance Counselor III	Malvar
4	Marian C. De Mesa	Guidance Counselor II	Balayan West
5	Yolenia B. Matibag	Guidance Counselor II	Bauan West
6	Angelou M. Cordero	Guidance Counselor II	Ibaan
7	April Rose C. Dipasupil	Guidance Counselor II	Taal SHS
8	Dra. Khareen M. Cadano	Medical Officer III	SDO Batangas
9	Rodelio M. Alvarez	Nurse II	SDO Batangas
10	Frances M. Aguilar	PDO I - Youth Formation	SDO Batangas
11	Maybe M. Bueno	PDO I - Youth Formation	SDO Batangas
12	Rosemarie J. Gonzales	PDO I - Youth Formation	SDO Batangas



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4. This memorandum shall serve as the **Travel Authority** of the participants.
5. Travel and other expenses incurred by the participants shall be charged against the local fund, MOOE, and other sources available, subject to the existing accounting and auditing rules and regulations.
6. For further information, you may contact Ms. Maybe M. Bueno, Division Youth Formation Coordinator at 09954444823.
7. Immediate dissemination and strict compliance with this Memorandum is earnestly desired.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent 

Encl.: As stated  
Reference: Communication Letter  
To be indicated in the Perpetual Index  
under the following subject:

Communication Letter

MMB/Conduct of Meeting Relative to Mental Health Services in Support of RA 12080  
and the School-based Mental Health Program ~~R2-1544~~/06-25-2026



**HealSpace Psychological Clinic**  
2nd Floor, Jiao Medical Clinic, Lobrin Subd.  
Brgy. Sico, Lipa City, Batangas

11 June 2026

**MARITES A. IBAÑEZ, CESO V**

Schools Division Superintendent  
Schools Division Office of Batangas Province  
Department of Education – Region IV-A CALABARZON  
Provincial Sports Complex, Bolbok, Batangas City 4200



**Through:** The Mental Health and Well-Being Office, SDO Batangas Province

**Subject: Proposal for Partnership – Third-Party Mental Health Services in Support of RA 12080 and the School-Based Mental Health Program**

Dear Superintendent Ibañez:

Greetings from HealSpace Psychological Clinic. We write to respectfully offer the services of our clinic as a third-party mental health services provider for the schools of the Division of Batangas Province, in support of the implementation of Republic Act No. 12080, the Basic Education Mental Health and Well-Being Promotion Act, and its Implementing Rules and Regulations.

With the establishment of Mental Health and Well-Being Offices at the Schools Division level, the conversion of guidance offices into Care Centers, the P2.9 billion allocation for the School-Based Mental Health Program in 2026, and the ongoing rollout of the Kaagapay Program (DepEd Memorandum No. 002, s. 2026) through Schools Division Offices, the Division now carries an expanded mandate at a time when registered guidance counselors and licensed mental health professionals remain in critically short supply relative to the learner population. Accredited private providers can help bridge this gap while the Division builds its plantilla of Schools Division Counselors, School Counselors, and School Counselor Associates.

HealSpace Psychological Clinic has been serving Lipa City and the wider Batangas area since 2019. Our team of licensed clinical psychologists, psychometricians, and mental health practitioners delivers services onsite and through telehealth, and we maintain strict compliance with the Data Privacy Act of 2012 and the professional standards of the

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[www.healspacelipa.com](http://www.healspacelipa.com) · By appointment only

Psychological Association of the Philippines. We have existing experience partnering with educational institutions in the province, including a services arrangement with the Oblates of St. Joseph Schools covering student referrals, consultation, and confidentiality protocols aligned with NPC requirements.

We propose to support the Division's School-Based Mental Health Program in the following areas:

- **Psychological Assessment** — Standardized and clinical psychological assessment of learners referred by Care Centers, with written reports and feedback sessions for guidance personnel and parents, subject to informed consent.
- **Counseling and Referral Services** — Individual counseling and psychotherapy for learners and school personnel, onsite or via telehealth, through a structured referral pathway from school Care Centers, with no-cost coordination and case-status reporting that protects client confidentiality.
- **Teacher Mental Health Literacy Training** — Capacity-building seminars for teachers and non-teaching personnel on mental health awareness, psychological first aid, early identification and referral, and suicide prevention — directly supporting the Act's mandate to provide mental health literacy programs for school personnel.
- **Kaagapay Program Support** — Facilitation support for parent engagement sessions under the Kaagapay Program, including modules on recognizing early signs of emotional distress, positive discipline, and home-school collaboration.

All services are delivered under documented consent and confidentiality protocols, with reporting limited to what is authorized by the client or required by law. We are prepared to align our scope, deliverables, and costing with the Division's program guidelines and procurement requirements, whether per-engagement, per-school cluster, or under a Memorandum of Agreement.

We would welcome the opportunity to present our proposal to your office and the Mental Health and Well-Being Office at your convenience within June 2026. A thirty-minute meeting would allow us to walk through our service catalog, sample assessment and training outlines, and a proposed referral workflow tailored to the Division's Care Centers. Our Clinic Director may be reached at 0917 863 1015 or [hello@healspacelipa.com](mailto:hello@healspacelipa.com) to arrange a schedule.

Thank you very much for your time and for your office's leadership in advancing the mental health and well-being of Batangueño learners. We look forward to the possibility of working with the Division.

Respectfully yours,

**WILSEN REY T. JIAO**

Clinic Director

HealSpace Psychological Clinic